

PARKS AND RECREATION COMMISSION
Tuesday, November 8, 2016
MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:30 a.m. by Chairperson Craig Hancock, at the Claude Meitzenheimer Community Center.

COMMISSIONERS PRESENT: Craig Hancock Nick Sherwood
 Dennis Beck Eric Farrenkopf (left @ 7:12am)
 Mike Jamaica Armando daSilva
 Lori Fishbough

STAFF PRESENT: Rob Hunt Brian Beck
 J. Dean Johns Kathy Melendez

STUDENTS PRESENT: Ethan Tjandra, Tulare Western student

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Brian Beck.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

None.

V. ITEMS OF STUDENT'S INTERESTS

Student Ethan Tjandra gave a brief summary of campus activities.

VI. CONSENT CALENDAR

It was motioned by Commissioner Beck and seconded by Commissioner Sherwood that the item on the consent calendar be approved as presented:

1. Approve Commission minutes of October 13, 2016, regular meeting

VII. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VIII. GENERAL BUSINESS

Information item only: City Council awarded contract to begin the comprehensive Development Impact Fee (DIF) study (in order to compute proposed rates and methodologies for financing public facilities necessitated by future development projects) at the Council meeting on 11/3/16

Director Rob Hunt apprised Commission of the Council meeting held last week regarding a comprehensive DIF study to compute proposed rates and methodologies for financing public facilities necessitated by future development projects. Council approved a contract that was awarded to TischlerBise, Inc, to analyze and report on comparable market viability of newly recommended DIFs compared to other cities' fees in the surround region.

Director Hunt advised that DIF's pay for new construction, not maintenance. Hunt stated that staff will search for seed money to update the department's comprehensive master plan and look for potential uses of DIF monies.

This item was provided as an informational item for discussion only.

2. Recreation Division attendance report for the month of October 2016 and review of program cost recovery analysis reports

Recreation Manager Beck reported on activities for the month of October as follows: fall softball leagues are ending and tournaments continue strong; ten teams participated in coed volleyball; afterschool soccer participation has decreased over last year; instructional youth programs continued throughout October including Colorguard, Little Dancers, Little Kickers, Presports, Sports Camp, and Tumbling. Beck noted that Kickers participation has decreased due to local soccer groups dropping enrollment age. Upcoming events include Veteran's Day luncheon at the Senior Center, and Fishing Derby on December 3. Staff is currently working on the Spring/Summer activity guide and preparing for winter activities. Beck also reviewed cost recovery on several programs for Colorguard, Little Dancers, Little Kickers, Presports, Sports Camp and Tumbling all meeting or exceeding the minimum standards for cost recovery.

3. Staff report on park maintenance operations for the month of October 2016 and update on park projects and special events

Parks Manager Johns reported on Park activities: crews have been preparing for special events along the Santa Fe Trail; herbicide applications; overseeding Live Oak varsity field; performing numerous restroom repairs and updates; winterized