

# CITY OF TULARE APPLICATION FOR ECONOMIC DEVELOPMENT ASSISTANCE



## APPLICATION FOR ECONOMIC DEVELOPMENT ASSISTANCE

This application must be completed any time City assistance is requested of the Tulare City Council by an individual, existing or new business. City assistance includes any direct/indirect assistance or subsidy (other than federal/state funding sources), including the following or any combination of the following: loans, grants, below market value transfer of City real property or facilities, guarantees, City fee reductions, deferrals or abatements, subsidized infrastructure or on-site/off-site improvements, non-market concessions on ground or facility leases, bonding capacity, revenue or tax sharing agreements.

### **INSTRUCTIONS**

Please complete the information below. Applicants must submit one (1) signed original and two (2) copies – a total of 3 – copies of this Application to the City Economic Development Department. Incomplete or partial applications will not be accepted.

### **1. APPLICANT INFORMATION**

Contact Person:

Address:

City:

State:

Zip Code:

Telephone:

FAX Number: (     )

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E-mail:

**Website of Applicant or Applicant Entity:**

Type of Applicant (Select all that apply)

Use additional space to provide as much detail about the Applicant as possible.

Project Category: (Select only one)

- Individual/Owner
- Developer
- LLP
- Corporation
- Other **New LLC**

- New construction
- Existing business
- Other \_\_\_\_\_

**PROJECT NAME:**

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## 2. CITY COSTS FOR PROCESSING OF APPLICATION

The City shall provide the Applicant an estimate of the maximum cost of staff and Consultants' costs to conduct each phase of evaluation. Applicant, prior to initiation of the Due diligence process by the City, must deposit that amount with the City, to pay for City billing of staff time, consultants and any special studies or reports that may be needed to assist the City in its evaluation and before the evaluation will begin. The City, at its sole discretion, may reduce the billing fee for staff time. Any amounts remaining after the process is concluded will be refunded to the Applicant.

I am requesting a waiver of City costs (including staff costs) as part of this request.

## 3. AMOUNT AND TYPE OF CITY ASSISTANCE REQUESTED

Please provide a brief description of amount and type of assistance requested:

## 4. PROJECT SUMMARY

Briefly summarize your project emphasizing the primary objectives and results, including but not limited to, project investment, anticipated job creation, estimate as to the dollar value of sales subject to sales tax, potential property taxes to be generated at 1% of construction value and any other favorable impacts on City direct revenues.

## 5. PROJECT TIMELINE AND BUDGET

Briefly summarize your project timeline and budget, including anticipated funding source.

**6. PROJECT STATUS (If project is underway)**

**Summarize the status of the project and provide the name(s) of any technical consultants with any additional information on the project. Include whether the Applicant or any representative of the Applicant has undertaken any environmental work on the project as required by CEQA.**

*The Tulare City Council requires applicants to seek alternative assistance sources prior to a submittal of an assistance request to the City of Tulare. Applications for City assistance will be placed on City Council agenda no sooner than 30 days from the receipt of a completed, signed Application for Assistance from the applicant and with the approval of the City Manager. Placing the request on the Council agenda is not an approval of the Applicant's request.*

**SIGNATURE OF AUTHORIZING OFFICIAL:** (Original copy must have an original signature and be in ink.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Tulare City Council meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month and begin at 7:00pm unless otherwise specified. Applications for City Assistance will be heard in the order that they are placed on the agenda, unless otherwise directed by the Mayor.

**For more information please contact the Economic Development Department at:  
(559) 684-4230**